

BNC
Bush Nursing Centre

ELMHURST BUSH NURSING CENTRE INC.



Annual Report '09-10'

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Centre Manager's Welcome

ANNUAL REPORT 2009-2010



We have once again had a very productive and busy year. The highlight of events for this year has been the celebration of 100 years of Bush Nursing in Victoria. We celebrated this coveted event by attending a gala reception at Sofitel Melbourne. The Minister for Health Mr. Daniel Andrews presented each Centre with a certificate of recognition of the essential services that we deliver to rural and remote communities.

Times have changed considerably in 100 years, and the policy context of delivering health services in small rural communities today are constantly evolving. Performance measures show that EBNC has been able to adapt to changing community needs and expectations while still delivering locally relevant services within the community.

I am proud to say that we are a well regarded and respected health service provider both locally and regionally. Following assessment and evaluation of this year's annual survey, results show that we remain highly valued within the Elmhurst and surrounding community by continuing to provide affordable health care services in response to changing needs. The vision, mission and values set out in our newly developed Strategic Plan 2010-2015 acknowledge that these values underpin the way EBNC works within the community, works with funding bodies and the way in which the staff and Board of Management work together.

Our current social and economic climate within our catchment area has influenced the role of the Centre from a clinical focus to that of a primary health care model which is evident from our extremely successful programs which are now embedded in our core practices. We have had a weekly GP service for 12 months now, and whilst slow to start, each week we are seeing not only more clients, but new ones as well, which is very positive. We hope the community continues to embrace this very important service. Our Strategic Planning development has been guided by these activities and provides a benchmark for the future.

Another very successful program that has been in operation in the past twelve months is the Hospital Admission Risk Program (HARP). This program focuses on a client centered approach and aims to reduce avoidable admission to hospital and presentations to the Emergency Department, or reduce length of stay in hospital for older people with chronic conditions. Staff have attended Health Coaching training to assist in the development of techniques to achieve positive health and lifestyle outcomes for clients.

The Centre's buildings have continued to expand this year, making the environment one which we are all proud of. It has become a very user friendly place for staff and visiting professionals to work in, and a private and confidential environment for community members to visit. We are all looking forward to the final stage of our building expansion which will include a new multi-purpose room and kitchen.

One group of members who can't wait for this final stage to be completed is our loyal band of volunteers. The expansion of our kitchen, especially, will be very welcome, as two in the kitchen at the moment is sometimes one too many!! Volunteers are a significant and integral part of the work of EBNC and more volunteers are always welcome. They bring a wealth of expertise and life experience to the Centre which ensures a smooth and efficient running of our programs, and we are extremely grateful for the time they give us.



Last but by no means least, I must once again thank the staff and Board of Management for their commitment, expertise and wealth of knowledge they bring with them to ensure the Centre remains one of the best Rural and Remote Health facilities in the Grampians Region.



"Our Vision"

Our vision is to always offer the best lifestyle and health services to the community. Elmhurst Bush Nursing Centre is a vibrant organisation.

"Our Mission"

EBNC will support and provide involvement with our community by delivering high standard accessible health services and lifestyle programs which meet community needs.

"Our Values"

Choice - we value providing information and options to allow informed decision making
Working together - we value effective communication with all individuals and organisations
People focused - we value providing services which are respectful and responsive to individuals and groups
Best practice - we value and promote quality services using evidence based practice



Elmhurst Bush Nursing Centre



OUR SERVICE PROFILE

The Elmhurst Bush Nursing Centre provides the following services to its catchment area

- Primary Health care and assessment
- Emergency/Trauma stabilization & referral
- District Nursing
- Palliative Care
- Monitoring of Chronic illness
- Health Promotion and education
- Post hospital discharge care
- Diabetes education
- Immunisation clinics
- Medical equipment supply
- Medications and dressings for sale
- Pathology collection
- Planned Activity Group Program
- Doctor Visit
- Maternal & Child Health Nurse
- Dietetic Service—by appointment
- Podiatry Service
- Social Worker—by appointment
- Stronger Bones group
- Ongoing community health sessions provided in centre
- “Gallopig Gourmet” group
- “Cooking for one” program
- Hospital Admission Risk Program (HARP)

LIFE MEMBERS

John Cocking

John Greene

OUR PARTNERSHIPS AND ALLIANCES

- Department of Health (DOH)
- Aged and Community Care Victoria (ACCV)
- East Grampians Health Service
- Grampians Pyrenees Primary Care Partnership (GPPCP)
- Ararat Rural City and Pyrenees Shire offices
- Grampians Post Acute Care
- Quality Improvement Council (QIC)
- Ambulance Victoria
- Australian Nursing Federation (ANF)
- Service Industry Advisory Group (SIAG)
- UNITI (Information Technology)
- Ararat Medical Centre



OUR COMMUNITY

Elmhurst is nestled at the foot of the Pyrenees Ranges in the south west of Victoria with a population of approximately 150 people. However, the Bush Nursing Centre caters for the needs of a rural community of approximately 1200 people. The farming community predominantly specialises in wool, sheep and cattle. It is a rural community that exists without the support of infrastructures such as an acute hospital, ambulance, resident medical officers and public transport.

Our Members

Historically, Bush Nursing Centres have held a unique status within the Community, with most locals being members of their association. The Elmhurst Bush Nursing Centre membership base supports the ongoing provision of services to the community and continues to remain steady. Membership for 2009/2010 is 363 members.

Membership categories consist of Family, Pensioner Family, Single and Single Pensioner.

We thank all our members for their continued support of our services.

Fees

- | | | | |
|----------|---------|--------------------|---------|
| • Family | \$60.00 | • Pensioner Family | \$25.00 |
| • Single | \$30.00 | • Pensioner Single | \$15.00 |

Visiting Specialist Fees

Fee for appointment with visiting specialist such as Podiatrist, Physio etc.

- | | | | |
|------------------|---------|--------------|---------|
| • Non concession | \$15.00 | • Concession | \$10.00 |
|------------------|---------|--------------|---------|

Non-Members are charged a fee per consultation:

- | | |
|-----------------------|---------|
| • Centre Visit | \$30.00 |
| • Out of Centre Visit | \$40.00 |

Elmhurst Bush Nursing Centre Board of Management



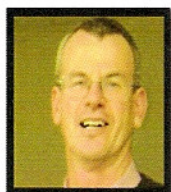
Paul Bayley - President - Term on Board of Management 4 years

Paul is also a member of our Information Technology, Finance and Building Steering Committee.



Mary Bruce - Vice President - Term on Board of Management 1 1/2 years

Mary is also a member of our Continuous Quality Improvement/Risk Management Committee.



Ken Macdonald - Treasurer - Term on Board of Management 17 years

Ken is also a member of our Finance Committee & Building Steering Committee.



Alison Greene - Term on Board of Management 3 years

Alison is also a member of our Continuous Quality Improvement/Risk Management Committee.



Wendy Harrington - Term on Board of Management 2 years

Wendy is also a member of our Continuous Quality Improvement/Risk Management Committee & Building Steering Committee.



Benjamin Baker - Term on Board of Management 6 years

Ben is also a member of our Information Technology Committee.

Elmhurst Bush Nursing Centre welcomes new Board Members



Gillian Tattersall

Ann Maree Browne

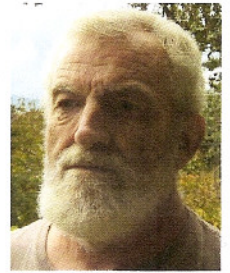


Andrew Smith

We take this opportunity to thank Andrew for the six years of dedicated commitment that he gave to the Elmhurst Bush Nursing Centre.

President's Report

Paul Bayley



This passing year has seen significant change to the Elmhurst Bush Nursing Centre facility. It was reported last year that funding had been received from the Department of Health for the proposed first stages of the redevelopment of the Centre, together with funds granted for the installation of an emergency standby generator. Accordingly, the drawings were prepared and after an advertised tender process, Russell Price Building Company of Ararat as the successful tenderer, commenced construction of the Stage One and Two building works in January this year. It is pleasing to report that the Contractor executed the works with minimal disruptions to the Centre's activities and in an expedient and professional fashion. As a result by April the Centre had gained a new Entry Lobby and Waiting Area providing a proper level of privacy to the activities of the Centre beyond. The automatically operated emergency standby generator had at this stage already been installed and with a capacity of 20kVa, it will cater for the demands of the current Centre building and the planned extension. Funding has now been granted to the Centre by the DoH for Stage Three and currently the documentation is being completed to call tenders for this work in the very near future.

The building process can be a complex discipline with much to be thought about, planned and discussed. Consequently it was appropriate to form a Building Steering Committee to oversee the process. This committee was formed with Board of Management members Ken MacDonald and Wendy Harrington, with Sue Young – Centre Manager and DHS representative from Ballarat – John Koopmans. EBNC member Bill Hunter accepted an invitation to also join the group and I acted as Chairperson. I wish to congratulate the committee on their efforts in bringing the first stages of the works to a very successful conclusion, and thank them in anticipation for their input into Stage Three.

Earlier this year the Board reluctantly accepted the resignation of Andrew Smith. After a number of years as a valuable contributing Board member, it was not going to be practical for Andrew to continue serving on the Board due to relocating to Ballarat. Our best wishes go with Andrew for the future and our gratitude for his years of constructive Board membership. Following Andrew's departure the position of Senior Vice-President became vacant and I have much pleasure in announcing that Mary Bruce was nominated and elected unopposed to the position. We have also been fortunate in gaining two new Board members since Andrew's resignation, Anne Maree Browne and Gillian Tattersall.

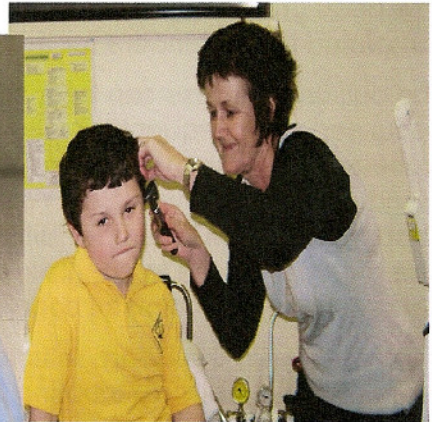
As reported last year, the five year currency of the Elmhurst Bush Nursing Centre Strategic Plan expires this year. Following the initial half day workshop held in July last year, the Board in conjunction with Sue Young has continued to explore and construct what constitutes our vision for the future of the Centre, our shared values that we see as central to EBNC in the community and the development of a descriptive mission statement. This has culminated in the establishment of a clear statement of our values and the supportive mission statement. The Board has seen it important and fundamental to the success of the Plan to secure it as a continuing agenda item for all future Board meetings.

Recently a State Reception was held in Melbourne to honor the Centenary of Bush Nursing in Victoria. Representatives from Victoria's 15 Bush Nursing Centres and eight Bush Nursing Hospitals were in attendance, including Elmhurst Bush Nursing Centre staff members Sue Young, Janine Curtis, Gail Maywood, EBNC Board member Ken MacDonald and EBNC Life member John Cocking. This occasion brings to mind that in a little over six years the Elmhurst Bush Nursing Centre will in turn celebrate one hundred years of service to the residents of Elmhurst and the surrounding district. This will be a truly significant event for the Centre which has evolved from its inception in 1916 to a robust, vibrant and invaluable asset to the community. It is a far different Centre today than existed early last century and it pays tribute to successive past Committees, Boards of Management and Staff members for their efforts and enthusiasm in providing the best standards of health services for the residents of Elmhurst and the surrounding district. This objective is underscored by the Mission Statement established from our Strategic Plan developed for 2010-2015:

EBNC will support and provide involvement with our community by delivering high standard accessible health services and lifestyle programs which meet community needs.

OUR STAFF

- Sue Young** - Centre Manager, RN Division 1, BN Applied Science (Post Registration), Advanced Dip. Business Management, VRAN, Accredited Nurse Immuniser
- Janine Curtis** - RN Division 1, BN (Post registration), Grad. Dip. Community Health, Dip. Management, VRAN, Accredited Nurse Immuniser
- Gail Maywood** - RN Division 1, RM, VRAN
- Jill Turnock** - HARP Co-ordinator (Hospital Admissions Risk Programme), RN Division 1, Registered Midwife
- Mandy Preston** - Administration / Finance
- Carol Murray** - Cleaner



OUR REMOTE AREA NURSING PROGRAM

The permanent nursing staff at the Elmhurst Bush Nursing Centre undergo the Remote Area Nurse (RAN)

training on an annual basis to ensure the community of Elmhurst is provided with the most up to date emergency care.

RAN's are employed by Bush Nursing Centres to provide multiple functions and services to their community, by enabling

small rural and remote individuals to access essential primary health and nursing services. Due to remoteness of their communities, RAN's may be the only available health care professional to provide first line emergency care and stabilization in the event of a medical or traumatic emergency.

To enable RAN's to continue to work independently in such environments, they must pass an annual competency based assessment on care procedures and administration of pharmacological agents in emergency situations. RAN's follow strict emergency guidelines and protocols when dealing with emergencies.

Ambulance Victoria (AV), has been contracted to undertake this training since 2005. This comprehensive program combines distance learning with a 2 day workshop focusing on practice and assessment of emergency skills. AV also provides access to ongoing education and support throughout the year, which has seen our partnership with our Rural and Regional Paramedics grow from strength to strength.

OUR PLANNED ACTIVITY GROUP- 'SATURDAY CENTRE'

Our Saturday Centre Group meets every fortnight and we enjoy our activities in a warm social atmosphere. We have lunch together and always enjoy the different varieties of soup which our volunteers make.

As well as helping to get lunch, our volunteers have a strong interaction with our clients. They share jokes and stories which helps to strengthen our small Elmhurst Community. I would like to thank all our wonderful volunteers.



Our group helps our clients prevent social isolation and maintain their independence. We emphasise the importance of having a friend to talk to and others who are concerned about their well being.

At Saturday Centre we have a variety of activities:-

- ☑ Physical - balloon throwing and bean bags, simple exercise.
- ☑ Intellectual - white board activities such as listing the old proverbs, doing "find if word: sheets and quizzes.
- ☑ Emotional - we enjoy jokes, stories and poems, We always have fun playing Bingo with chocolate prizes. We appreciate listening to Lyles Music and sometimes a sing-a-long.
- ☑ We emphasise the value of our clients, their history and their participation in the life of Elmhurst, eg. Their old school days.



This year for the first time we participated in the Football Tipping competition. Thank you to Mandy for initiating this. It has been really interesting and worthwhile.

Overall we have a happy social day, seated around the table we enjoy each others company, local stories and reminiscing of times gone by. We always celebrate a birthday in our group and provide support for everyone.

Thank you to all the staff at the Elmhurst Bush Nursing Centre for your help and support.

ANNUAL HEALTH PROMOTION REPORT

2009/2010

Elmhurst Bush Nursing Centre staff and Board of Management continue to place significant emphasis on Health Promotion and Health Education Activities as being an integral part of our core business. Health Promotion exists in a competitive environment, the challenge for health organizations is to employ a suite of measures to encourage positive behavioural changes that are both attractive and attainable. Developing strong alliances and partnerships are vital in providing a consistent message that is delivered in diverse and interesting ways.

Over the past year we have partnered with other health professionals from the East Grampians Health Service, Ararat Medical Centre and elsewhere, as well as local community groups, volunteers, and local, state and federal government agencies, to bolster our efforts in Health Promotion and Education and Integrated Chronic Disease Management.

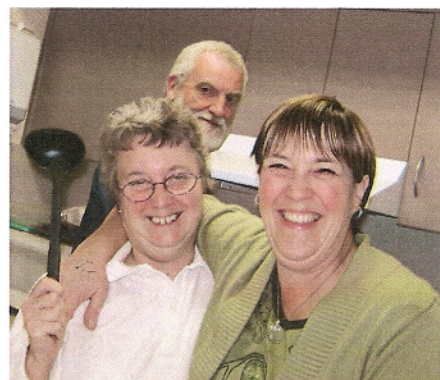
Integrated Chronic Disease Management includes the following:

- *Planned and proactive care intended on keeping people as well as possible rather than responding to an illness*
- *Empowering, systematic and coordinated care that includes regular screening, support for self management, assistance to make lifestyle and behavior changes*
- *Care that is provided by a range of health services and practitioners (eg. GP's, podiatrist, physiotherapist, counsellor, dietician, nurse)*

*Care that is provided over time through the stages of disease progression
(Victorian Government Health Information website)*



ANNUAL HEALTH PROMOTION REPORT 2009/2010 cont.



This definition of Integrated Chronic Disease Management encapsulates the work of the centre and Health Promotion has a significant role to play in ensuring that each of these areas is covered by programs and services that are inclusive and accessible. Established in 2006 our "Galloping Gourmets" program is one example of a program that remains well supported by the Elmhurst Community and achieves these objectives. 23 current members with an average age of 81 years continue to participate in monthly outings, enjoying a variety of dining experiences, companionship and the opportunity to see outside their own backyard. The monthly "Cooking for One or Two" program also remains well supported and thoroughly enjoyed. The group is currently working on producing a cookbook to showcase what they have achieved. There has been wider interest in this group as well, with staff from Lake Bolac Bush Nursing Centre commencing their own group as a direct result of observing ours in action, and staff from the proposed St Arnaud Community Kitchen coming to observe our group to gain ideas and an understanding of how our program works, and its benefits and difficulties. Our weekly "Stronger Bones" exercise classes are well attended and a highlight of the past year has been the collaboration between the exercise and cooking classes for a joint Christmas celebration where both groups prepared and enjoyed a festive lunch.



A number of other programs and events have been held throughout the past year, including Men's and Women's Health Evenings, Parenting Information sessions and an informative session from the Department of Consumer Affairs. All have been very well received and well attended, and provided information and support to a wide demographic. The official launch of the Elmhurst to Ararat bus service was also held at the centre, and the Drought bus and Wimmera Hearing bus services have visited.

It remains both a challenge and a privilege to provide these services to the Elmhurst Community and requires both imagination and enthusiasm to sell a healthy lifestyle and self management as the most attractive option. The support that we have from our clients on a daily basis gives us the energy and the drive to remain confident and enthusiastic in our quest for the healthiest community that we can have.

Janine Curtis



Bush Nursing Centres Centenary Celebrations

Victoria celebrated 100 years of Bush Nursing in August 2010. Staff, Board Members and Volunteers representing Bush Nursing Centres and Hospitals from around Victoria gathered in Melbourne on Friday, 20th August to celebrate this wonderful achievement.

Our Centre.....

- 1916** Elmhurst Bush Nursing Centre began at an unknown location on the 30th November.
- 1923** John Wise, local store keeper presented a block of land, and a small cottage on corner of High and Green Streets.
- 1924** Cottage moved to present site, two rooms and verandah added, providing accommodation for the sister as well as a surgery.
- 1981** This year was a milestone - a new brick centre was built on the block next door. The old centre became a residence for the Sister.
- 1997** An activities room was built onto the side of the Centre. This was used by various local groups - craft, CWA, etc.
- 2007** The Centre was refurbished once again, seeing the completion of a purpose built building for the growing and changing needs of the community.
- 2010** Saw the commencement of a three stage building project to once again meet the growing and changing needs of our community.

1924



1981



2007



2010



ORGANISATIONAL CHART

MEMBERS & PUBLIC

BOARD OF MANAGEMENT

EXECUTIVE COMMITTEE

President Vice President Treasurer

CENTRE MANAGER

Clinical

Clinical Supervision
Service Co-Ordination
Quality Assurance

Administrative

HR & Staff Management
Staff Dev & Appraisal
Policy & Planning
Accreditation quality Systems
Community Partnerships
Budget Management

COMMITTEE'S

**Risk
Management**

Health & Safety

**Information
Technology**

Finance

STAFF

Nursing Staff

Cleaner

Administration

Volunteers

Our Auditors

The auditors of the Elmhurst Bush Nursing Centre Inc. for the 2007/2008 financial year were Sally Hinchliffe & Associates, Ararat.

Our Accreditation



The Centre is a fully Accredited Health Care facility. Continuous Improvement is valued in our daily work practices as part of providing quality healthcare services to our consumers. The Organisation partakes in a triennial assessment process with QICSA. Annual Quality work plans are developed to ensure continuous quality improvement.

Aged and Community Care Victoria



Our subscription to Aged & Community Care Victoria ensures representation on behalf of all 14 Bush Nursing Centres across the State. Staff members have the opportunity to attend seminars, workshops and training courses throughout the year. These meetings are a vital source of information and skill enhancement, necessary for the efficient running of the Centre and delivery of health services to our community.

OUR FUNDING

Bush Nursing Centre's (BNC's) rely on Home and Community Care (HACC) as their funding source. Recurrent annual funding is received via a monthly grant from the Department of Health (DoH). This funding is used to operate the Centre, maintain and update equipment and provide ongoing health care services. One-off grants are also made available for capital works. Each BNC also receives an income from its member base through annual subscriptions and donations.



GRAMPIANS PYRENESS PRIMARY CARE PARTNERSHIP

The Centre continues to have a strong partnership with its local PCP, having input into planning, service co ordination and activities. PCP funding this year has enabled us to obtain another car to provide essential services to our community members. The Centre Manager is also a representative of the PCP Executive Committee.

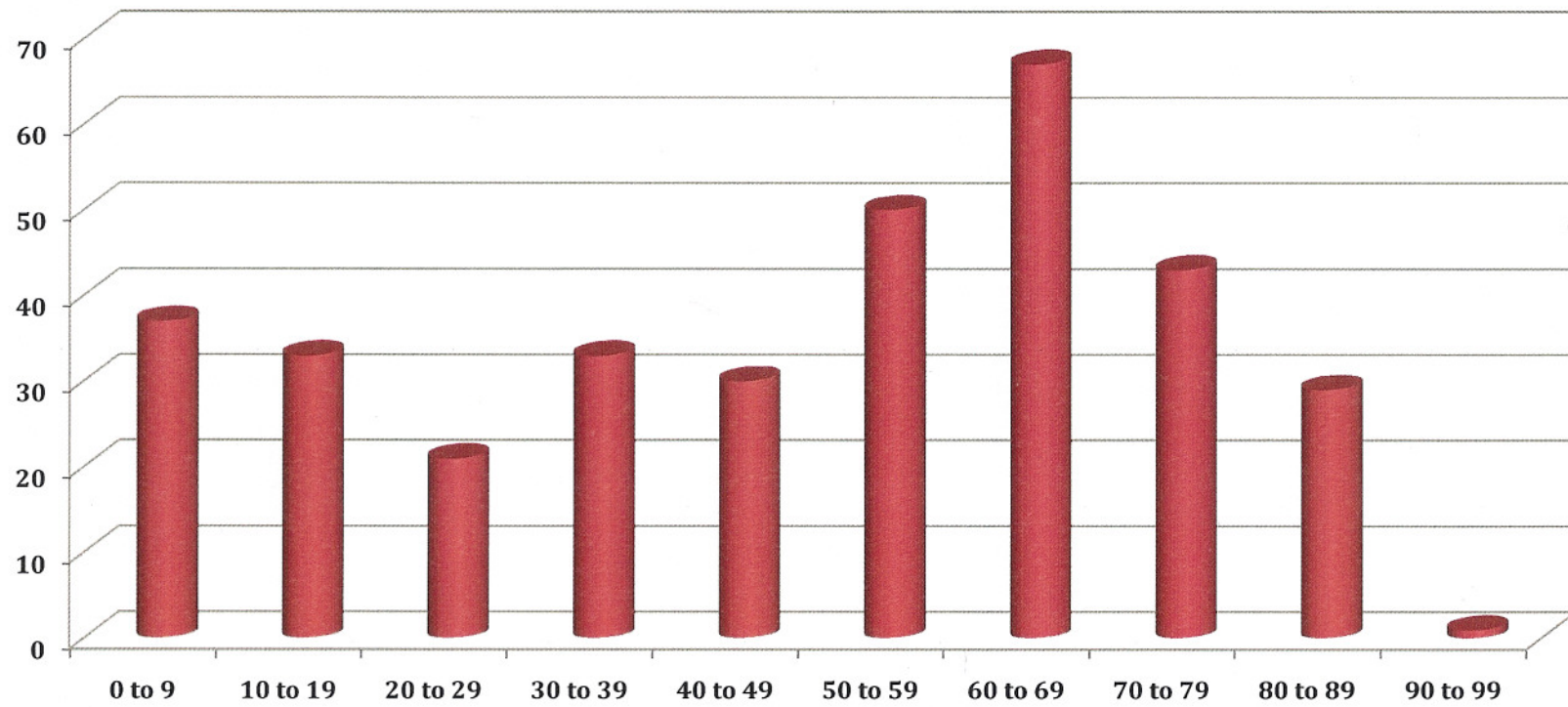


Our successful "Saturday Centre" program is an example of our HACC supported funding. This planned activity group meets every second Saturday, and is enjoyed by all who participate.

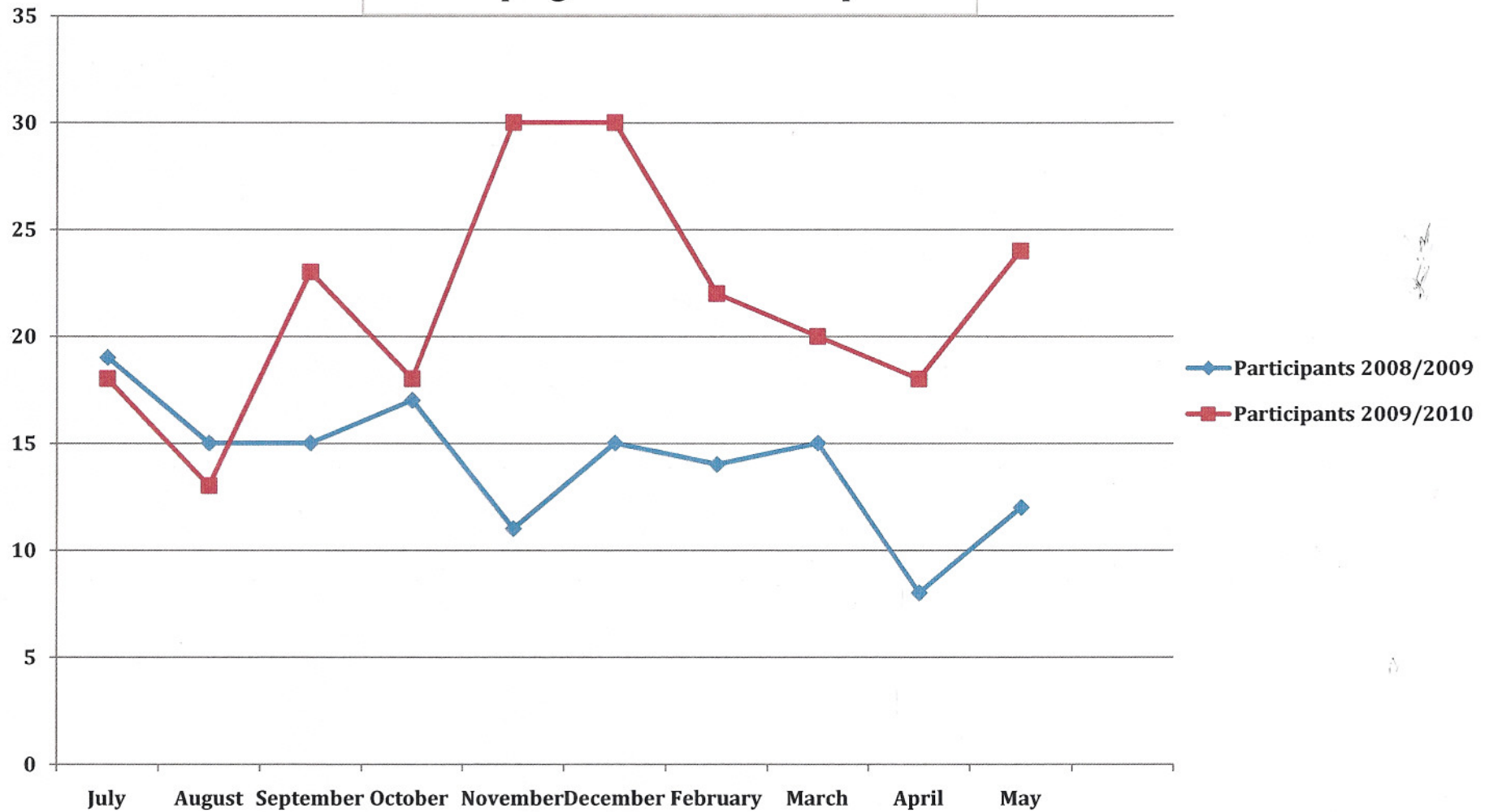
Our Year.....



Elmhurst Bush Nursing Centre Age Breakdown 2009/ 2010



***Planned Activity Group
"Galloping Gourmet" Participants***



ELMHURST BUSH NURSING CENTRE INC.
INDEPENDENT AUDIT REPORT:

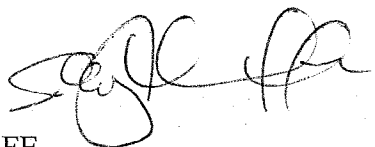
SCOPE:

I have audited the financial statements of the **Elmhurst Bush Nursing Centre Inc.** for the year ended 30th June, 2010. The committee is responsible for the preparation and presentation of the financial statements and the information they contain. I have conducted an independent audit of these financial statements in order to express an opinion on them to the members.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Australian Auditing Standards so as to present a view of the Association which is consistent with my understanding of its financial position and the results of its operation and cash flows.

The audit opinion expressed in this report has been formed on the above basis.

In my opinion, the financial statements present a true and fair view in accordance with applicable Accounting Standards the financial position of the **Elmhurst Bush Nursing Centre Inc.** as at 30th June, 2010 and the results of its operations and cash flows for the year.



SALLY HINCHLIFFE
CERTIFIED PRACTISING ACCOUNTANT

Date : 2nd August, 2010

SALLY HINCHLIFFE & ASSOCIATES



Liability limited by a
scheme approved under
Professional Standards
Legislation

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ARARAT, VICTORIA 3377

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EMAIL: office@shararat.com.au

Elmhurst Bush Nursing Centre Inc.

Profit and Loss Statement
For the Year Ending 30th June, 2010

INCOME	<u>2010</u>	<u>2009</u>
Operating Grant	\$253,606	\$241,437
Fees & Subs	\$8,234	\$6,100
Other Income	<u>\$18,226</u>	<u>\$10,059</u>
Total Income	\$280,066	\$257,596
 EXPENSES		
Salary Costs	\$215,564	\$171,712
Employee Costs	\$21,041	\$16,537
Staff / Board Development	\$682	\$3,350
Patient Expenses	\$9,087	\$9,736
Administration	\$15,426	\$14,331
Information Technology	\$13,578	\$5,083
Licences & Affiliations	\$2,922	\$2,544
Building & Maintenance	\$12,294	\$9,264
Vehicles	<u>\$4,961</u>	<u>\$5,974</u>
Total Expenses	<u>\$295,555</u>	<u>\$238,531</u>
 NET OPERATING PROFIT/(LOSS)	<u>-\$15,489</u>	<u>\$19,065</u>
 Non Operating Grants	\$278,078	\$85,000
Non Operating Capital	\$18,362	\$18,307
Non Operating Expenses	<u>\$50,925</u>	<u>\$49,081</u>
 NET PROFIT/(LOSS)	<u><u>\$230,026</u></u>	<u><u>\$73,291</u></u>

Elmhurst Bush Nursing Centre

Green Street,
ELMHURST VIC 3469

Profit & Loss Statement

July 2009 through June 2010

13/08/2010

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Income

Operating Grant	
D.H.S Maintenance Grant	\$253,500.84
Special Grants G/Gourmets	\$105.00
Total Operating Grant	<u>\$253,605.84</u>
Fees & Subs	
Subscriptions	\$3,810.00
Clinic Fees	\$4,424.45
Total Fees & Subs	<u>\$8,234.45</u>
Other Income	
Sundry Income	\$4,649.65
Wages Recovery	\$13,576.51
Total Other Income	<u>\$18,226.16</u>
Non Operating Grants	
DHS Special Grant	\$278,078.00
Total Income	<u>\$558,144.45</u>

Expenses

Salary Costs	
Nursing Wages	\$182,286.79
Domestic & Admin Wages	\$33,277.35
Employee Costs	
W/Cover Levy	\$2,913.51
Superannuation - All Staff	\$18,127.24
Total Employee Costs	<u>\$21,040.75</u>
Staff/Board Development	
Conferences & Meetings	\$132.54
Education	\$549.46
Total Staff/Board Development	<u>\$682.00</u>
Patient Expenses	
Minor Equipment replacement	\$1,597.78
Medical Supplies	\$2,741.33
Maintenance Contracts & Repair	\$723.85
Clinical Waste Removal	\$360.01
Catering PAG Programs	\$3,663.93
Total Patient Expenses	<u>\$9,086.90</u>
Administration	
Audit Fees	\$1,100.00
Advertising	\$1,052.72
Bank Charges	\$54.00
Hire of Hall / Equipment	\$155.50
Journals & Publications	\$353.64
Minor Office Equipment	\$279.00
Payroll Preparation	\$1,481.19
Postage	\$553.37
Printing & Stationery	\$2,960.96
Sundry Expenses	\$4,530.22
Telephone Accounts	\$2,905.77
Total Administration	<u>\$15,426.37</u>
Information Technology	
Computer Supplies	\$3,166.79
Computer Consult Fees	\$1,104.74
Licences & Maintenance	\$9,306.46
Total Information Technology	<u>\$13,577.99</u>
Licences & Affiliations	
Accreditation	\$1,421.82
Affiliation Fee	\$450.00
Licences & Permits	\$80.00
Industrial Relations Levy	\$970.00
Total Licences & Affiliations	<u>\$2,921.82</u>
Building & Maintenance	
Building & Grounds	\$1,236.14
Gardening	\$1,748.18
Cleaning Material & P/Clothing	\$142.69

Elmhurst Bush Nursing Centre

Profit & Loss Statement

July 2009 through June 2010

13/08/2010
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Housekeeping	\$1,467.94	
Plant & Equipment	\$1,750.13	
Electricity	\$3,604.87	
Water	\$316.83	
Rates & Taxes	\$1,389.55	
Security	\$637.29	
Vehicles		
Motor Vehicle Running Costs	\$4,960.72	
Total Expenses		<u>\$295,554.31</u>
Operating Profit		<u>\$262,590.14</u>
Other Income		
Non Operating Capital		
Donations	\$257.00	
Interest Received	\$11,051.71	
Profit/Loss on Sale Of Assets	\$1,885.00	
Rent Received	\$5,070.00	
Medical Supplies		\$98.50
Total Other Income		<u>\$18,362.21</u>
Other Expenses		
Non Operating Expense		
Depreciation Expense	\$40,096.00	
Provision for Long Service	\$7,843.25	
Provision for Annual Leave	\$2,980.10	
Interest	\$5.55	
Total Other Expenses		<u>\$50,924.90</u>
Net Profit/(Loss)		<u>\$230,027.45</u>

Elmhurst Bush Nursing Centre Inc.

**Balance Sheet
As At 30th June, 2010**

	<u>2010</u>	<u>2009</u>
ASSETS		
Current Assets		
Cash on Hand & Bank	\$420,131	\$283,355
Trade Debtors	\$4,132	\$2,088
Investments	\$44,105	\$42,951
Total Current Assets	<u>\$468,368</u>	<u>\$328,394</u>
Non Current Assets		
Land & Buildings	\$579,704	\$511,115
Plant & Equipment	\$67,437	\$42,800
Motor Vehicles	\$28,751	\$16,263
Total Non Current Assets	<u>\$675,892</u>	<u>\$570,178</u>
Total Assets	<u>\$1,144,260</u>	<u>\$898,572</u>
LIABILITIES		
Current Liabilities		
Tax Liabilities	\$35,859	\$25,255
Creditors	\$7,440	\$3,720
Superannuation	-\$6,653	-\$4,009
Short Term Provisions	\$19,504	\$16,524
Total Current Liabilities	<u>\$56,150</u>	<u>\$41,490</u>
Non Current Liabilities		
Long Term Provisions	\$35,672	\$28,551
Total Non Current Liabilities	<u>\$35,672</u>	<u>\$28,551</u>
Total Liabilities	<u>\$91,822</u>	<u>\$70,041</u>
Equity	<u>\$1,052,438</u>	<u>\$828,531</u>

Elmhurst Bush Nursing CentreGreen Street,
ELMHURST VIC 3469**Balance Sheet****As of June 2010**28/07/2010
12:19:55 PM**Assets**

General Account	\$27,154.28
Gift Account	\$774.80
High Yield Investment Account	\$392,201.89
Investments	
Term Deposit - Short Term	\$44,104.56
Debtors	
Trade Debtors	\$4,132.33
Non Current Assets	
Land & Buildings	
Land at Cost or Valuation	\$20,000.00
Buildings at Cost or Valuation	\$727,415.82
Buildings - Accum Deprecn	-\$167,712.00
Plant & Equipment	
Plant & Equip Original Cost	\$117,366.78
Plant & Equip - Accum Depn.	-\$49,930.00
Motor Vehicles	
M.V. Original Cost	\$28,768.75
Vehicles - Accum Deprecn.	-\$18.00
Software Program	
Total Assets	<u>\$1,144,259.21</u>

Liabilities

Current Liabilities	
Creditors	
Total Current Liabilities	<u>\$0.00</u>
Other Creditors	\$7,440.20
Tax Liabilities	
GST Collected	\$38,675.95
PAYG Tax Collected	\$7,876.56
GST Paid	-\$10,694.19
Short Term Provisions	
Provision for Annual Leave	\$19,503.78
Trusts	
Superannuation Due	-\$6,652.58
Non Current Liabilities	
Long Term Provisions	
Provision for Long Service	\$35,671.87
Total Liabilities	<u>\$91,821.59</u>

Net Assets	<u>\$1,052,437.62</u>
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Equity

Current Year Earnings	\$73,302.55
Accumulated Funds	\$749,108.12
Accumulated Funds	<u>\$230,026.95</u>
Total Equity	<u>\$1,052,437.62</u>

Elmhurst Bush Nursing Centre Inc.

Statement of Cash Flows
For the Year Ending 30th June, 2010

	<u>2010</u>	<u>2009</u>
Cash Flow From Operating Activities		
Receipts from Customers	\$563,570	\$351,145
Interest Received	\$11,052	\$9,757
Payments to Suppliers & Employees	<u>(\$296,905)</u>	<u>(\$230,337)</u>
Net Cash Provided (Used In) Operating Activities	<u>\$277,717</u>	<u>\$130,565</u>
Cash Flow From Investing Activities		
Proceeds from Sale of Plant & Equipment	\$16,363	\$0
Payment for Land & Buildings	<u>(\$91,036)</u>	<u>\$0</u>
Payment for Motor Vehicles	<u>(\$28,769)</u>	<u>\$0</u>
Payment for Plant & Equipment	<u>(\$40,477)</u>	<u>(\$5,530)</u>
Net Cash Provided (Used In) Investing Activities	<u>(\$143,919)</u>	<u>(\$5,530)</u>
Cash Flows From Financing Activities		
Amounts Receivable	<u>\$4,132</u>	<u>\$2,088</u>
Net Cash Provided (Used In) Financing Activities	<u>\$4,132</u>	<u>\$2,088</u>
Net Increase (Decrease) in Cash Held	\$137,930	\$127,123
Cash at Beginning of Financial Year	<u>\$326,306</u>	<u>\$199,183</u>
Cash at End of Year	<u><u>\$464,236</u></u>	<u><u>\$326,306</u></u>



ELMHURST BUSH NURSING CENTRE INC.